



Dear Sir/Madam:

Enclosed please find a South Carolina Department of Health and Environmental Control (Department) application for a State Construction in Navigable Waters Permit for a proposed construction activity within navigable waters of South Carolina.

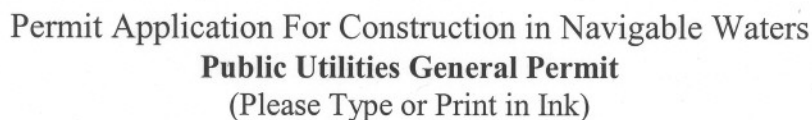
This application consists of two sections: (1) a written section which contains a description of the project, its intended use, and other specifications, and (2) actual drawings and maps containing specific data relative to your project, its location, and the affected watercourse with instructions for preparing the referenced drawings. Please follow the instructions carefully and provide all of the requested information in your submittal to avoid delays in processing your application.

The Department has also authorized several general permits for specific areas and types of activities across the State. If you are applying for one of the general permits, this authorization allows the Department to approve your application with minimum delay. When preparing the application, please familiarize yourself with all aspects of the general permit and especially that section that includes the special conditions. In order to qualify for approval under the general permit, your project must conform to all of the conditions listed and must be included in the submitted application. If all required conditions of the general permit are not met, your application will need to be processed individually and will necessitate a public review process and greater processing time. If you have questions regarding this application, please contact Gina Kirkland at (803) 898-4250.

Sincerely,

Gina Kirkland, Manager  
Water Quality Certification, Standards and  
Wetlands Programs Section

Bureau of Water  
Division of Water Quality  
2600 Bull Street  
Columbia, SC 29201



(Please Type or Print in Ink)

4. Please list the names and mailing addresses of all adjoining property owners whose property also adjoins the waterway. Applications submitted without the addresses of adjoining property owners will be returned as incomplete. Attach separate page if necessary.

5. Evidence of ownership or the consent of the owner of the adjacent highland on which any part of the projected activity will be located must accompany this application. The attached form entitled "Affidavit of Ownership or Control" (**attachment A**) is to be used for this purpose. The affidavit is to be completed, **notarized** and returned as a part of this application.
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6. Date activity is proposed to begin:  
Date activity is expected to be completed:
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7. Is any portion of the activity for which authorization is sought now complete? Yes \_\_\_ No \_\_\_. If the answer is "Yes", give the reasons in the remarks section (question 10). Please give the month and year the activity was completed \_\_\_\_\_. Indicate all existing work on the drawings.
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8. List all approvals or certifications required by other Federal, Interstate, State, or local agencies for any structures, construction, discharges, deposits or other activities described in this application.

Issuing Type Agency Approval	Identification Number	Date of Application	Date of Approval
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9. Has any agency denied approval for the activity described herein or for any activity directly related to the activity described herein?  
Yes \_\_\_ No \_\_\_. (If the answer is "Yes" explain in the remarks section, #10).
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10. Remarks:
- 

11. Construction of authorized structures must generally be completed within three (3) years of the date of permit issuance. Applicants requesting longer term permits must indicate the requested term and justification below.

Requested term for construction: \_\_\_\_\_ years

Justification: (Attach additional pages if necessary)

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12. Application is hereby made for a permit or permits to authorize the activities described herein. I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities.

\_\_\_\_\_  
Signature of Applicant

or

\_\_\_\_\_  
Authorized Agent

\_\_\_\_\_  
Date

Please return the completed application and all attachments to:

South Carolina Department of Health and Environmental Control  
Bureau of Water  
Attn: Gina Kirkland  
2600 Bull Street  
Columbia, SC 29201-1708  
(803) 898-4250



## ATTACHMENT A

### AFFIDAVIT OF OWNERSHIP OR CONTROL

TO THE S.C. DEPARTMENT OF HEALTH AND ENVIRONMENTAL CONTROL:

(1) **[THIS PARAGRAPH SHALL BE COMPLETED BY THE RECORD OWNER]** I hereby swear (or affirm) that I am the record owner of the highland property shown in the attached permit application situated in \_\_\_\_\_ County, South Carolina; and that said property is all of the property that is contiguous to and landward of the area in which the work proposed in the permit application is to be conducted. Furthermore, I swear (or affirm) that as record owner I have the necessary approval or permission from all other persons with a legal interest in said property to conduct the work proposed in the permit application.

**STATE THE NAME AND ADDRESS OF ALL OTHER PERSONS WITH A LEGAL INTEREST IN SAID PROPERTY:**

(2) **[THIS PARAGRAPH IS TO BE COMPLETED BY THE RECORD OWNER IF THE PERMIT APPLICANT IS NOT THE SAME PERSON AS THE RECORD OWNER]** I hereby swear (or affirm) that the applicant, \_\_\_\_\_, for the permit which is the subject of the attached permit application has been given the necessary approval and permission from me to conduct the work proposed in the permit application.

(3) **[THIS PARAGRAPH TO BE COMPLETED IF THE PERMIT APPLICANT IS A RECORD EASEMENT HOLDER]** as the record easement holder I hereby swear (or affirm) that I am the record easement holder of the highland property shown in the attached permit application situated in \_\_\_\_\_ County, South Carolina; and that said property is all of the property that is contiguous to and landward of the area in which the work proposed in the permit application is to be conducted, and the easement is sufficient to authorize the work proposed in the permit application. The easement relied upon was granted to me by (name of grantor) \_\_\_\_\_ on (date) \_\_\_\_\_, and the easement is recorded in the office of the Clerk of Court or Register of Mesne Conveyance for the County of \_\_\_\_\_ in Book \_\_\_\_\_, at Page \_\_\_\_\_.

NOTE! A copy of the easement relied upon by the permit applicant must be attached to this affidavit at the time the affidavit is submitted to the S.C. Department of Health and Environmental Control.

This Affidavit applies only to highland and does not apply to any area below mean high water in tidelands or ordinary high water in non-tidal waters.

Affiant's Signature \_\_\_\_\_

Date \_\_\_\_\_

Sworn to and subscribed before me  
at \_\_\_\_\_,  
\_\_\_\_\_ County,

this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_.

Notary Public

My Commission expires: \_\_\_\_\_.



Bureau of Water  
Division of Water Quality  
2600 Bull Street  
Columbia, SC 29201

## INSTRUCTIONS FOR COMPLETING DRAWINGS

1. All drawings must be on 8.5"x 11" white paper.
2. All drawings must be in INK.
3. Please place the applicant's name on all drawings.
4. Drawings must include:
  - a) a general location map
  - b) a specific vicinity map (names/numbers of roads to get to the project site)
  - c) a plan view of all proposed work
  - d) a cross section view of all proposed work
5. Indicate existing structures, adjoining property owners, and any other pertinent features on all drawings.



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Division of Water Quality  
2600 Bull Street  
Columbia, SC 29201

### **Construction in Navigable Waters Permit ADJOINING LANDOWNER NOTIFICATION**

As part of your application for General Permit authorization for your proposed activity, it is required that you notify all owners of property whose lands adjoin the property upon which your intended activity is to occur. (Please refer to Section III, Required Authorization on page three of the General Permit). The attached notification form (Attachment B) should be used for this purpose and this notification form must be mailed or otherwise provided to the adjoining landowners on the same day as dated by you.

Please provide the date and landowner's name at the top of the Attachment B form in the appropriate space. The proposed work should be identified where indicated including descriptions of location, as applicable. You must sign the bottom of the form, and copies of the completed forms must be returned to DHEC with your completed application.

Your application will not be processed by DHEC until verification has been provided that the adjoining landowners have been properly notified and offered the opportunity to comment, so please insure that copies of the completed forms are submitted with your application. If you have any questions, please contact Gina Kirkland at (803) 898-4250.



## ATTACHMENT B

DATE:

TO:

(adjoining landowner's name)

An application is being submitted to the South Carolina Department of Health and Environmental Control (SCDHEC) requesting General Permit authorization under the Construction in Navigable Waters Permit Program. The proposed activity consists of:

This notification is being provided to you as an adjoining property owner to the proposed work location. Any comments in support or opposition to the proposed work should be submitted in writing to:

SC Department of Health and Environmental Control  
Bureau of Water  
Attn: Gina Kirkland  
2600 Bull Street  
Columbia, SC 29201-1708

Comments will be received at the above address until ten (10) days after the date of this notice.

By:

(applicant's name - printed) \_\_\_\_\_

(applicant's signature) \_\_\_\_\_